**Person Specification**

**Job title: Independent Advocate**

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|  | **Essential** | **Desirable** |
| **Experience** | Experience of delivering advocacy/working one-to-one with adults with additional needs supporting them to achieve their outcomes. | Independent Advocacy Qualification |
|  | Experience of managing a complex caseload of clients | Experience of delivering independent mental health advocacy, independent mental capacity advocacy, care act or NHS advocacy ,or the relevant person’s representative role |
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| **Knowledge and Understanding** | Knowledge of the challenges faced by people whose independence or wellbeing is at risk | Knowledge of voluntary sector organisations locally. |
|  | Detailed knowledge of the principles and role of advocacy, the various types of advocacy including statutory advocacy. | Knowledge of self advocacy |
|  | Knowledge of health and social care systems | Knowledge of the mental health act, mental capacity act, care act or NHS complaints legislation |
|  | Knowledge of mental ill-health and recovery |  |
|  | Knowledge of the importance of client confidentiality and boundaries within one-to-one casework. |  |
| **Skills and Abilities** | Experience of using appropriate IT systems and software, for example Microsoft Office and database input |  |
|  | Strong interpersonal skills and ability to work as part of a team |  |
|  | Strong organisational and time management skills |  |
|  | Strong verbal and written communication skills |  |
|  | Willingness to undertake training and development to maintain competencies |  |
| **Personal Attributes** | Conscientious approach to service delivery |  |
|  | A commitment to equality and diversity |  |
|  | Commitment to the values and ethos underpinning the principles of advocacy work. |  |